

**Town of Arrowsic**  
**Planning Board**  
**October 3, 2024, 7 PM**

In-Person and Via Zoom

**Meeting Minutes**

Vicky Stoneman (PB chair), Eileen Bonine (PB-secretary) Joe Bonnett (PB), Paul Cunningham (PB), Don Sheldon (PB alt), Mike Field (CEO), Jim Davis (PB on Zoom), Jenna Howard (PB on Zoom)

Meeting called to order at 7:01.

Announcements by Vicky Stoneman:

- Don Sheldon has been sworn in as an Alternate PB Member
- New Ordinance books have been distributed; extra copies are available.
- New Ordinance has been uploaded to the Town website, and sent to DEP.

Approval of Minutes of 9/5 Meeting:

- Correction – Jim has taken Planning Board training in 2021.
- With this correction, Joe motioned to accept the minutes. Seconded by Jenna. No discussion. All approve.

FOAA Update:

- Jim, Jenna, and Don still need to take FOAA training. Vicky is looking for upcoming scheduled trainings and will notify those needing the training.
- Joe has not yet received his certification.
- Don plans to take the 10/10 Planning Board Training.

Chapter 1000 Non-Conformance Update:

- Mike has spoken with Roger Heard about Roger's concerns about liability resulting from our current ordinance regarding Chapter 1000 policy.
- Mike wishes to leave it as is, since there are few affected Building Permits and it seems not worth the effort to change the ordinance.
- Vicky suggested consulting with Kristin Collins (legal) for advice.
- Mike plans to ask Jeff Kalinich (MEDEP Shoreland Coordinator) for advice.
- Mike hasn't yet asked Mike Kreindler for his opinion. Mike can ask for his help if we decide to move forward with an ordinance change.

## CEO Update – Mike Field

- One Building Permit for a shed at Chapin residence on Bald Head Rd.
- One Internal Plumbing Permit on Old Stage Rd.
- Both permits have been posted in the kiosk.
- 66 Friedas Lane is for sale. There has been a lot of interest. The site has large acreage, small building window.

## Announcements and such other business as may reasonably come before the Board:

- Joe notified Mike that the Fire Department wishes to put in an industrial washing machine. This installation will require an Internal Plumbing Permit. There may be an issue with septic capacity. Mike will assist with the permit. A grant has been applied for. The washing machine is required for OSHA compliance.
- Vicky provided update on Packards Landing dock issue – They have dug down into the ledge and should be able to anchor supports to the ledge, consistent with the current permit.
- Don questioned why the town does not require electrical permits. No definitive answer but it is believed to be related to town size.

Next Meeting Thursday November 7, 2024.

Motion to adjourn the meeting made by Vicky, seconded by Joe, all in favor. Meeting adjourned at 7:46 pm.

Respectfully submitted by Eileen Bonine.